



Thank you so much for hosting a food drive to support the Greater Vancouver Food Bank! You should have everything you might need in this toolkit, to run a successful food drive.

If you have any questions after reading through the steps and FAQ's, just send an email to us at [fooddrives@foodbank.bc.ca](mailto:fooddrives@foodbank.bc.ca) or call 604-876-3601 x332 and we will be able to assist with your concerns and questions.

### **Steps to a successful food drive:**

1. Fill out our food drive registration form [here](#)
2. Our team will reach out to you to arrange pick up of boxes or coordinate delivery of boxes
3. Educate and encourage those donating to use our top ten most needed items as a guide. Start collecting food!
4. When you're finished, let us know when they are ready for pick up. If the total is between 5-10 boxes you can drop this off at our warehouse or at various [locations](#) in your area.

### **FAQ:**

#### **What are some ideas for me to promote my food drive?**

We would love you to share your food drive on social media. Don't forget to tag us [@vanfoodbank](#) on facebook, Instagram, twitter and linkedIn. We will share your food drive on our channels.

#### **What happens if someone wants to donate money?**

**Cash:** We recommend collecting all monetary donations and then bring them to 8345 Winston St, Burnaby.

**Cheque:** We do accept cheques payable to the Greater Vancouver Food Bank. Please mail the cheque to our office at 8345 Winston St. Burnaby,BC, V5A 2H3 ATTN: Food Drives.