

## Security Transfer Form

### STEP 1

**Please complete all sections of the securities transfer form as attached.**

For privacy reasons, your broker cannot disclose your name to us, so please complete the Donor Information section, including your daytime phone number. Your advisor/broker will provide the CUSIP # which acts like a transaction number in case the transfer needs to be tracked.

### STEP 2

**Please notify the Greater Vancouver Food Bank for processing.**

Send a copy of the completed transfer form to the Greater Vancouver Food Bank.

This step is important because securities will otherwise be transferred into our account without your name. We value every gift and want to provide you with an accurate tax receipt and appropriate recognition of your donation.

Therefore, it is important for us to receive your name and address details.

#### **Contact information :**

Greg Douglas, Director of Development

Greater Vancouver Food Bank

8345 Winston Street, Burnaby, BC V5A 2H3

Phone: 604-314-6980 Email: [gregd@foodbank.bc.ca](mailto:gregd@foodbank.bc.ca)

### STEP 3

**Send the completed transfer form to your broker or investment advisor.**

Your broker or investment advisor is responsible for initiating the transfer.

**Additional Information:** Shares/stocks are considered legally transferred only when our custodial agent confirms delivery. Your receipt will be valued based on the closing price on the day when the shares are legally transferred to the Food Bank's account at our custodial agent National Bank Financial Ltd.

The Greater Vancouver Food Bank's policy for the sale of donated securities is to sell the shares as soon as possible after they have been received.

**Donor Information (required for tax receipting purposes)**

The securities will be valued at the closing price on the date it is received in the Greater Vancouver Food Bank brokerage account.

Name:

Address:

City: Province: Postal Code:

Phone #: Cell #: Email:

**Broker Information**

Company Name: Contact Name:

Phone #: Email:

**Transfer securities from:**

Account #:

Securities to be donated:

Security Name: Number of units: CUSIP #/Symbol:

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I authorize the Greater Vancouver Food Bank, or its agent, to contact my broker for the purposes of concluding this transaction.

Signature: \_\_\_\_\_ Date:

**Transfer securities to:**

BMO Nesbitt Burns Inc.

Attn: Carie Mak or Becky Huang at Sharman McLean Group

[Carie.Mak@nbpcd.com](mailto:Carie.Mak@nbpcd.com) [Becky.Huang@nbpcd.com](mailto:Becky.Huang@nbpcd.com)

Cuid#: NTDT FIN #: T009 DCT #: 5043 Dealer #: 9185 Account #: 8055326014